

**MARYLAND STATE DEPARTMENT OF EDUCATION
PERSONNEL APPROVALS FOR THE JULY 22, 2014 BOARD MEETING**

I. Appointments Grade 19 and above:

<u>NAME</u>	<u>POSITION</u>	<u>SALARY GRADE</u>	<u>DIVISION/OFFICE</u>	<u>DATE OF APPOINTMENT</u>
Lettow, Donna	Education Program Specialist I, Technology Accessibility Specialist	21	Curriculum, Assessment, and Accountability	TBD
Stuart, Christy H.	Education Program Specialist I, Transition Specialist	21	Special Education/Early Intervention Services	TBD

II. Appointments Grade 18 and below:

<u>NAME</u>	<u>POSITION</u>	<u>SALARY GRADE</u>	<u>DIVISION/OFFICE</u>	<u>DATE OF APPOINTMENT</u>
Barnes, Jason J.	Financial Compliance Auditor II	15	Office of the State Superintendent, Audit Office	08/06/2014
Boris, Zsatina L.	Financial Compliance Auditor II	15	Office of the State Superintendent, Audit Office	07/23/2014
Curtis, Justin	Staff Specialist II, Nutrition Program Administrator	18	School and Community Nutrition Program	08/06/2014
Washburn, Jessica A.	Teacher, Library Media Specialist	IEPP	Career and College Readiness, Juvenile Services Education	06/25/2014

III. Other Actions:

<u>NAME</u>	<u>POSITION</u>	<u>SALARY GRADE</u>	<u>DIVISION/OFFICE</u>	<u>DATE OF APPOINTMENT</u>
None				



Lillian M. Lowery, Ed.D.
State Superintendent of Schools

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July 22, 2014

BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

Name: Christy H. Stuart
Position: Education Program Specialist I, Transition Specialist
Division: Special Education/Early Intervention Services
Salary Grade: State Salary Grade 21
Annual Salary Range: \$59,355 - \$95,297
Effective Date: TBD

JOB REQUIREMENTS:

EDUCATION:

A Master's Degree or equivalent 36 post-baccalaureate credit hours of coursework in Education, Special Education, or a related field.

EXPERIENCE:

Four (4) years of professional experience in or affiliated with special education or early intervention, programs related to services for children with disabilities and their families is preferred.

DESCRIPTION:

This position is responsible for providing consultative services and technical assistance to Local School Systems and the Division of Special Education/Early Intervention Services in the area of student transition planning and transition service delivery.

Christy H. Stuart
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QUALIFICATIONS:

Education:

University of Florida (Gainesville, Florida) 2003 – Doctorate in Education.

The Johns Hopkins University (Baltimore, Maryland) 1995 – Master’s Degree in Education.

Salisbury University (Salisbury, Maryland) 1989 – Bachelor’s Degree in Special Education.

Experience:

TransCen, Inc. (Rockville, Maryland)

2003 – Present: Technical Assistance Consultant, Maryland PROMISE Initiative

University of Florida (Gainesville, Florida)

2012 – Present: Adjunct Lecturer

University of Maryland (College Park, Maryland)

2002 – 2003: Project Director, Maryland Exit Document Project

EMPLOYMENT STATUS:

New Hire



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July 22, 2014

BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

Name: Donna Lettow
Position: Education Program Specialist I, Technology Accessibility Specialist
Division: Curriculum, Assessment, and Accountability
Salary Grade: State Salary Grade 21
Annual Salary Range: \$59,355 - \$95,297
Effective Date: TBD

JOB REQUIREMENTS:

EDUCATION:

A Master's Degree or equivalent 36 credit hours of post-baccalaureate coursework in Special Education, Instructional Technology, Assistive Technology, or a related field.

EXPERIENCE:

Four (4) years of professional work experience with assistive technology, digital learning, and accessibility compliance.

DESCRIPTION:

This is a professional position responsible for ensuring that all digital products generated by the Maryland State Department of Education are accessible to individuals with disabilities.

QUALIFICATIONS:

Education:

Towson University (Towson, Maryland) 1993 – Master’s Degree in Professional Writing.
Loyola University (Baltimore, Maryland) 1985 – Bachelor’s Degree in English Literature.

Experience:

Maryland State Department of Education, Division of Rehabilitation Services (Baltimore, Maryland)

- 2011 – Present: Staff Specialist III, Electronic Accessibility and Internal Communications
- 2008 – 2011: Staff Specialist II, Public Information Accessibility Specialist
- 2007 – 2008: Staff Specialist I, Public Information Accessibility Specialist
- 2005 – 2007: Administrative Specialist III, Publication Specialist
- 2004 – 2005: Publication Specialist II

Davis-Anderson Merchandising (Chino, California)

- 2001 – 2003: Ancillary Product Consultant

RSM McGladrey, Inc. (Pasadena, California)

- 2002 – 2003: Report Processor/Publication Designer

David Braun Productions (Santa Monica, California)

- 2000 – 2001: Story Department Coordinator

Cohen Brown Picture Company (West Los Angeles, California)

- 1999 – 2000: Documentation Coordinator

Filmline International Highlander (Studio City, California)

- 1997 – 1998: Associate Creative Consultant/Story Editor
- 1994 – 1997: Script Coordinator

Davis-Panzer Production (West Hollywood, California)

- 1994 – 2000: Ancillary Project Consultant

Harris Computer Systems (Timonium, Maryland)

- 1989 – 1994: Director of Technical Support

EA Engineering, Science and Technology (Sparks, Maryland)

- 1987 – 1989: Technical Editor

Baltimore Vision Fitness Center (Cockeysville, Maryland)

- 1982 – 1987: Office Manager

EMPLOYMENT STATUS:

Promotion

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<u>NAME</u>	<u>POSITION</u>	<u>SALARY GRADE</u>	<u>DIVISION/OFFICE</u>	<u>DATE OF APPOINTMENT</u>
Godsey, Debra Y.	Human Service Administrator III, Deputy Chief – Licensing Branch Chief	19	Early Childhood Development	TBD

ii. Appointments Grade 18 and below:

<u>NAME</u>	<u>POSITION</u>	<u>SALARY GRADE</u>	<u>DIVISION/OFFICE</u>	<u>DATE OF APPOINTMENT</u>
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iii. Other Actions:

<u>NAME</u>	<u>POSITION</u>	<u>SALARY GRADE</u>	<u>DIVISION/OFFICE</u>	<u>DATE OF APPOINTMENT</u>
None				



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July 22, 2014

BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

Name: Debra Y. Godsey
Position: Human Service Administrator III,
Deputy Chief – Licensing Branch Chief
Division: Early Childhood Development
Salary Grade: State Salary Grade 19
Annual Salary Range: \$52,150 - \$76,175 progressing to \$83,762
Effective Date: TBD

JOB REQUIREMENTS:

EDUCATION:

A Bachelor's Degree from an accredited four-year college or university.

EXPERIENCE:

Eight (8) years of experience in a professional capacity working in Early Childhood Education, Child Welfare or in a Child Care Program, three years of which must have involved supervision of other employees or exercising responsibility inspecting or evaluating child care facilities. A strong training background utilizing technology is preferred.

DESCRIPTION:

This position serves as the Deputy Chief for the Licensing Branch within the Office of Child Care and is responsible for providing direction and supervision to Regional Managers in the absence of, and at the direction of, the Branch Chief along with responsibility for the design and implementation of staff development and training actions.

QUALIFICATIONS:

Education:

Towson State University (Towson, Maryland) 1995 – Master’s Degree in Human Resources Development.

Frostburg State College (Frostburg, Maryland) 1978 – Bachelor’s Degree in Early Childhood Education.

Experience:

Maryland State Department of Health and Mental Hygiene (Elkton, Maryland)

2013 – Present: Employee Training Specialist II

Workplace Innovations, Inc. (Baltimore, Maryland)

1996 – Present: Professional Development Trainer

Bowie State University (Bowie, Maryland)

2007 – 2010: Manager of Training and Development

Maryland State Department of Juvenile Services (Baltimore, Maryland)

2006 – 2007: Employee Training Administrator

1998 – 2004: Employee Training Administrator

Baltimore City Department of Human Resources (Baltimore, Maryland)

2005 – 2006: Training Officer

Maryland State Department of Health and Mental Hygiene (Baltimore, Maryland)

1996 – 1998: Employee Training Specialist

The Johns Hopkins Hospital (Baltimore, Maryland)

1996 – 1996: Education Supervisor

EMPLOYMENT STATUS:

New Hire