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MEMORANDUM

TO: Title I Coordinators

FROM: Maria E. Lamb, Director *medl*
Program Improvement & Family Support Branch

DATE: September 10, 2012

SUBJECT: 2012 Title I Comparability Report

In preparation for our Fall Title I Administrative meeting, I am sending the 2012 Title I Criteria and Guidelines for Comparability of Services. Please bring your copy to the meeting, we will not be providing additional copies on September 28, 2012. The Comparability Report for this year will also be posted on the MSDE website.

Feel free to call your MSDE point of contact or Cvieta Jovanovich at 410-221-0151, if you would like to discuss the document further or need additional assistance in its completion. I would appreciate your sharing this document with your colleagues in Human Resources and Finance.

The Comparability of Services document is in the following files:

Comparability Guidelines – 2012	Word
Comparability FORM A	Word
Comparability FORMS B & C <i>(Staff to student ratio)</i>	Excel Workbook
Comparability FORMS D&E <i>(Local and state funds per child)</i>	Excel Workbook
Sample Worksheet (not a required form)	Excel File

The report is due on or before December 1, 2012.

Please give Sharon Williamson a call at 410-767-0286 if you have any difficulty opening any of these files.

c: MSDE Title I Point of Contacts

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