Update: Linking Data Elements

Title 1 Administrative Meeting— May 11, 2011

Kristi Peters

Coordinator, Research and Evaluation

Title I: Not One, but Many… and continuing to grow

- Title I, Part A (Schoolwide and Targeted Assistance) including Title I staffing

- Public School Choice

- Supplemental Educational Services

- Title I, Part B (Even Start Family Literacy)

- Title I, Part C (Migrant Education)

- Title I, Part D (Neglected or Delinquent)

- Homeless Children & Youth, including McKinney-Vento

- School Improvement Grant (new 09-10)

Challenges

- Data collection and reporting is a challenging task, on top of everything you already have to do and the short timelines we all have to manage.

Federal Data Reporting

- Consolidated State Performance Report (CSPR)

- EDFacts Initiative – Educational Data Exchange Network (EDEN)

- Over 50% of MSDE's federal reporting for 2009-10 was for Title I programs

- New files added in 09-10 for SIG

- Used by USDE and Congress to determine program effectiveness and to make decisions about continued funding

Title I Collections: Back to the future

Returning to past submission methods:

- Multiple data submissions in multiple formats
  - Master Plan Update, Attachments 4-7 (Word)
  - Allocation Worksheet (Excel)
  - Participation Report, including staffing (Excel)
  - SES LEA and Provider Databases (Access)
  - Even Start Database (Access)
  - N or D Annual Report (Excel)
  - Homeless Annual Report (WebSurveyor)
  - Homeless Shelter Monthly Reports (Fax)
  - SIG- (WebSurveyor)

Title I Collections

- Usually submitted by Title I or other program office – in some cases along with Local Accountability Officer
- Aggregate counts, with some exceptions such as Participation and Homeless
- MSDE has tried to make data collection as easy as possible given limited tools
- LEA Title I staff struggle with internal data management and state reporting
- MSDE staff struggle with data quality and aggregation for federal reporting

Strategy for Data Collection: Linking data elements Title I

- DAA and HR agreed to amend the end-of-year attendance and annual staff data collections

- Regional meetings were conducted in December 2008

- LEA teams included Title I Coordinator, Accountability Coordinator, IT and HR.

- Each district developed a plan to make necessary changes to internal data collection, tracking, and reporting processes

IMPACT ON TITLE I PROGRAMS

Impact on Title I Programs

- What data or reports do local school systems and others submit to MSDE for each of these programs?

Title 1, Part A (Schoolwide and Targeted Assistance)

- Attachment 7 of the Bridge to Excellence Master Plan Update and accompanying worksheets
- Participation Report

Attachment 7 of the Bridge to Excellence Master Plan Update

- ◦ Reserving funds, identifying Title I schools and allocating funds to schools
- ◦ Prior to beginning of school year

- This collection will revert back to the old method of using Excel Allocation Worksheet and Word document for Attachment 7

Attachment 7, continued

- Any data that MSDE has, including school names, enrollment and poverty data is provided in February/March in a pre-populated worksheet from MSDE
- Title I Coordinator will complete Allocation worksheet and the Word version Attachment 7 and submit following usual BTE procedures

Participation Report

- Reporting on students served by SW and TAS
- After the school year has ended
- 3 main changes
  - Will go back to the Excel version with the following enhancements:
  - New data fields in end-of-year attendance in order to get required unduplicated counts
  - Title I Coordinator must upload to secure transport area student-level data files for: TAS students, Private students, Local Neglected students, and SW 0-2 children.

Participation Report, continued

- Includes:
  - Actions taken in schools in Corrective Action and Restructuring – Implementation
  - Funds spent on public school choice
  - Extended time program participation
  - Count of applications received for choice
  - Student-level data file upload for private students, students receiving targeted assistance, local neglected students, and 0-2 SW children.

Participation Report, continued

- Counts of students participating are derived from attendance data file, where possible

- Continue to work in collaboration with your Accountability staff, following the plan you developed in December 2008 to ensure that these data files contain accurate information

Title I Staff Collection

- In the past Title I staffing data were collected via Excel Participation Report (Excel)

- In order to ease burden of data collection, the Title I staffing flags were added to the MSDE Staff data collection

- Due to the time period required of the Title I collection, Title I will include the staffing data collection in the Participation Report.

- Stay tuned for more information regarding this data collection.

Title 1 Staff Collection, continued

How is FTE calculated for Title 1 TAS staff?

For each staff category in TAS (e.g., teachers, administrators) FTE is calculated as the Total number of full-time days Title 1 staff worked divided by the Number of full-time days that constitute one FTE for this job classification in the state. For example, in a TAS with three Title 1 teachers working 180 days and one Title 1 teacher working 120 days (in a state where 180 days is one FTE), the teacher FTE count would equal: [(180 days * 3 FTE) + (120 days * 1 FTE)] / 180 days = 3.67 FTEs.

Public School Choice

- Most data will be obtained from the end-of-year attendance data file (number of eligible students, number of students who actually transferred, which schools were involved)

- Student transfers based on choice are coded "25" (as defined in the Student Records Manual and the attendance data file)

- In the Excel survey, districts will report total number of *applications* for school choice received each school year

Public School Choice continued

For School Choice students, US Ed requires MSDE to report the following groups of students:

    A. Students who applied and transferred in the current school year under the public school choice provisions of Section 1116, and

- exit from the area school, which must offer choice (T25)
- entry into the school of choice (E25)

B. Students who previously applied and transferred under the public school choice provision and are continuing to transfer for the current school year under Section 116

- reported in the current school year's EOY Attendance file as R25

Supplemental Educational Services

- SES districts only – new districts and new providers will need trained
- Access databases will be used for data collection
- Information collected from LEAs and Providers remains basically the same
- The LEA will identify students registered for SES and their selected Provider and provide to MSDE via secure transport area.
- MSDE will create Access databases for LEAs and Providers. The Providers will submit data for LEA approval
- LEA will submit data to MSDE using secure transport area as previously done.

Title I, Part B (Even Start Family Literacy)

- Even Start grantees only
- Access databases will be used.
- Even Start grantees will receive an Access database to complete and submit program indicator and participation data to MSDE
- Information collected remains basically the same
- Training will take place for new and returning grantees later this summer

Title I, Part C (Migrant Education)

- Migrant Education Program staff
- multiple Excel spreadsheets will be provided using data downloaded from MSIX database
- What's included:
  - participation and services data for 12 month, regular school, and Summer/Intersession
  - staffing data- still in Excel format

Title I, Part D (Neglected or Delinquent)

- Excel workbooks will be used again in 2010-20 school year

- State (subpart 1) and local (subpart 2) agencies may submit data or delegate to facilities

- Technical Assistance will be provided to Subpart 1 and Subpart 2 agencies to ensure data accuracy

- Student-level data still not required

Homeless & McKinney-Vento

- WebSurveyor will be used for the annual report form for federal reporting
- Student data are derived from end-of-year attendance data file, using new fields
- LEA Homeless Coordinators are working in collaboration with Accountability staff to ensure that the data file contains accurate information
- Homeless Coordinator will continue to report on activities and barriers
- DAA provides Title I with the required unduplicated homeless student data counts from attendance and assessment

Homeless Attendance flags

Homeless	A "Y" or "N" indicator of whether the student is homeless. Students should be identified based on their status at any time during the reporting period.
Homeless Primary Nighttime Residence	Indicator of a homeless student's primary nighttime residence, determined at the initial identification as homeless. **Required if Homeless = Y.** S Shelters, Transitional Housing, Awaiting foster care D Doubled-up U Unsheltered M Motels/Hotels
Homeless Served - McKinney	A "Y" or "N" indicator of whether the student is served with Mckinney-Vento funds. **Required if Homeless = Y.**
Homeless Served - Other	A "Y" or "N" indicator of whether the student is served with funds other than Mckinney-Vento. **Required if Homeless = Y.**
Homeless Unaccompanied Youth Status	A "Y" or "N" indicator for homeless youth who are not in the physical custody of a parent or guardian. **Required if Homeless = Y.**

Homeless, continued

- Paper monthly reports from shelters (COMAR) still continues.

- Currently, MSDE is looking at other options for this process to continue.
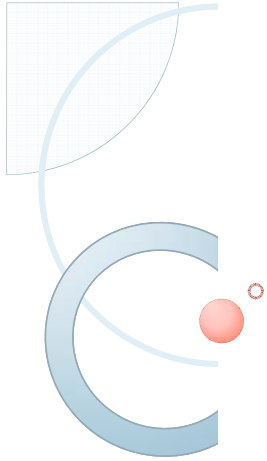
Security & Confidentiality

- Login account information for secure transport areas managed with help of MSDE Title I staff

- All data is submitted over a secure connection (https)

- Exercise caution when using SST
  - Log out when finished
  - Close your browser
  - Be aware of others around you who should not see student-level data

Security & Confidentiality

Do not –under any circumstances- provide student level data with personally identifiable information via e-mail or any other unsecure mode when providing data for these collections. Contact your POC if you need assistance providing data securely.

Summary

- Divisions at MSDE are becoming less "divided" in order to try to avoid duplicate requests for data

- The next years will be a time of changes with the pending reauthorization and changes/additions to federal reporting

- Please be patient and open-minded

- We are here to support you

Technical Assistance

- MSDE staff will provide one-on-one technical assistance:
  - Research & Evaluation
  - Your Title I point of contact
- Contact information at the end of this presentation
- E-mail, phone, in person, on site
- Our goal is for you to be comfortable with the data collections

Contact Information

- Kristi Peters
  - (410) 767-0324
  - kpeters@msde.state.md.us