

MINUTES OF THE MARYLAND STATE BOARD OF EDUCATION

Tuesday
May 22, 2012

Maryland State Board of Education
200 W. Baltimore Street
Baltimore, Maryland 21201

The Maryland State Board of Education met in regular session on Tuesday, May 22, 2012, at 8 a.m. at the Nancy S. Grasmick State Education Building. The following members were in attendance: Mr. James H. DeGraffenreidt, Jr., President; Dr. Charlene M. Dukes, Vice President; Dr. Mary Kay Finan; Ms. Nina Marks; Ms. Luisa Montero-Diaz; Mrs. Madhu Sidhu; Mr. Guffrie M. Smith, Jr.; Donna Hill Staton, Esq.; Dr. Ivan Walks; Ms. Kate Walsh and Dr. Bernard Sadusky, Interim Secretary/Treasurer and State Superintendent of Schools. Dr. S. James Gates, Jr. was absent due to a scheduling conflict. Mr. Naved was also absent.

Elizabeth Kameen, Esq., Assistant Attorney General, and the following staff members were also present: Dr. John Smeallie, Deputy State Superintendent for Administration; Mr. Steve Brooks, Deputy State Superintendent for Finance and Mr. Anthony South, Executive Director to the State Board.

CONSENT AGENDA

Dr. Sadusky recommended approval of the Consent Agenda which included the personnel action appointing Lisa Bishop as Chief of Staff in the Office of the State Superintendent, effective July 1, 2012.

Upon motion by Dr. Walks, seconded by Mr. Smith, and with unanimous agreement, the Board approved the personnel appointment and Consent Agenda as follows: (In Favor – 9; Dr. Dukes had not yet arrived)

- Approval of Minutes of April 24, 2012
- Personnel (copy attached to these minutes)
- Budget Adjustments for April, 2012

RACE TO THE TOP (RTTT) UPDATE

Superintendent Sadusky introduced Dr. Jim Foran, Assistant State Superintendent, Division of Academic Reform and Innovation, to provide the Board with an update on the Race To The Top (RTTT) initiative.

Dr. Foran reported that a “Stock Take Meeting” was held on May 7th at which much praise was given to Maryland for its Educator Effectiveness Academies. He reported that representatives of the USDE focused on the following items:

1. Transition Plans
2. Transition to the PARCC Assessments
3. Teacher and Principal Evaluations

He reported that the USDE staff was very impressed with the *Maryland Teacher and Principal Evaluation Guidebook* and that Secretary Arne Duncan noted that he expects Maryland to lead the nation in the *Race To The Top* initiatives.

In response to a question by Ms. Sidhu, Dr. Foran said that by next year all curricula will be in place in the schools in Maryland.

MARYLAND'S ESEA WAIVER REQUEST

The Superintendent asked Mary Gable, Assistant State Superintendent of the Division of Academic Policy, to provide an update on the status of the State's Waiver Request.

Ms. Gable reported that the Waiver Request was submitted on February 28, 2012; a "red line" which tracks changes and revisions was submitted on April 30th and a second "red line" was submitted on May 9th. She noted that another submission will be transferred to USDE tomorrow with all changes and that final approval should occur by the end of this month. Ms. Gable said that only ten states have submitted Waiver Requests and that major communication will be conducted with local education agencies (LEAs) to apprise them of the changes. She reported that the *Bridge to Excellence Committee* met recently to begin to partner with LEAs to communicate the changes that will occur if the Waiver is approved.

In response to a question by Ms. Walsh, Ms. Gable said that the *Bridge to Excellence Committee* is a representative group from the Department and LEAs that meets yearly to address education issues.

STATE LEGISLATIVE UPDATE

Dr. Sadusky invited Rene Spence, Executive Director, Government Relations, and Steve Brooks, Deputy State Superintendent for Finance, to provide an update on the Special Legislative Session and the State Education Budget.

Ms. Spence reported that a three-day Special Legislative Session was held to address a "doomsday" State Budget that was adopted at the end of the 2012 Legislation Session. She noted that another Special Session will be held on July 9th to address gambling issues in Maryland. Ms. Spence reported that the Special Session included adoption of the Budget Reconciliation and Financing Act of 2012 and the State and Local Revenue and Financing Act of 2012. She invited Steve Brooks to elaborate on the budget issues.

Mr. Brooks reported that the closure of the FY 2013 State Budget has significant impact on education funding. He reported that the actions of the Legislature includes a pension cost shift to local subdivisions over a four-year phase-in. Mr. Brooks reported that the legislation requires

that counties add on amounts of funding to their maintenance of effort (MOE) allocations and allows repeal of \$36.7 million in tax reserves. He noted a significant change in MOE requirements affecting five local jurisdictions. He said that although the actions of the Legislature met the targets, it doesn't eliminate the structural deficit. Mr. DeGraffenreidt noted that as the economy strengthens, the structural problems will begin to dissipate. Mr. Brooks added that large cuts in federal funding will affect Maryland significantly.

MARYLAND ASSOCIATION OF STUDENT COUNCILS' (MASC) YEAR END REPORT

Dr. Sadusky explained that the MSDE has sponsored the Maryland Association of Student Councils (MASC) since 1971 and introduced Lance Ledebur, Specialist, Student Leadership & Outreach Programs, to introduce this year's MASC President.

Mr. Ledebur introduced Mark Ritterpusch, outgoing President of MASC, to give a report on the activities of the organization and introduce the MASC President-Elect.

Mr. Ritterpusch thanked the staff at MSDE and Ms. Marks for their support of the MASC. He reported that the 2011-2012 school year has been a very successful one for the organization. He noted that delegates received excellent leadership training and that the organization launched an anti-bullying campaign this past year. He reported on the MASC State Convention and the national affiliate convention. Mr. Ritterpusch noted that the organization conducted outreach to non-traditional leaders and is revamping their workshop classes. He stated, "The Maryland school system has been very helpful to me. Maryland's school system is the best in the nation."

In response to a question by Ms. Sidhu, Mr. Lederbur reported that approximately one-half of the MASC member schools are middle schools and the other half are high schools. He reported that there is a membership fee to join the organization which ranges from \$35 - \$65 depending on the school population.

In response to a question by Mr. DeGraffenreidt, Mr. Lederbur said that the lack of backing from school administrators is the reason for schools not participating in the organization.

Ms. Marks thanked Mr. Ritterpusch for his collaboration and assistance in her role as student member of the State Board.

Mr. Smith commented on the importance of middle school students having a voice in school policy and procedures through civic involvement.

Ms. Sidhu said, "Anything we can do to help promote your organization, let us know."

Mr. Lederbur said they are working to get schools on the Eastern Shore to join and participate in the organization's offerings. He introduced Devan Ogburn, President-Elect, whose plans include bringing back divisional liaisons to Maryland and a publications director to promote membership in the organization.

PUBLIC RESPONSE TO STATE BOARD REPORT ON SCHOOL DISCIPLINE

The President invited Chuck Buckler, Executive Director of Student Services and Alternative Programs Branch, in the Division of Student, Family, and School Support, to the testimony table to respond to questions from the Board related to the comments received in response to the publication of the Board's report: *A Safe School, Successful Students, and A Fair and Equitable Disciplinary Process Go Hand in Hand: A Study of School Discipline Practices and Proposed Regulatory Changes*. Mr. DeGraffenreidt said that some of the comments received supported the creation of a Task Force to study the issue. He said that he is not in support of this recommendation since the Board has already studied the issue. He asked Board Members to discuss what they have learned from the comments received that would improve on what has been learned thus far.

Ms. Sidhu emphasized that the Board's recommendations do address all students and that the teachers and administrators are asking for fairness and funding.

Ms. Walsh asked Ms. Kameen if there were any suggestions that were particularly compelling. Ms. Kameen said that there were numerous suggestions about regulatory language changes and stated that the Board will have policy changes to make. She said, "You need to agree on big picture policy and the language can be written."

Ms. Staton said that Ms. Kameen's work to summarize the information gleaned and the comments received has been very helpful. She said the comments showed the critical need for support of the schools in the way of professional development and alternative education, where appropriate. She advocated the creation of a group of stakeholders to collect best practices for distribution to all schools and stressed the need to refine disciplinary language and be very clear about the Board's intent.

Ms. Diaz said she appreciated the thoughtfulness expressed in the comments but that there is some misinformation surrounding this issue. She said, "We need to look at how we are presenting our intent."

Ms. Marks said that she received many comments from teachers and administrators regarding over-crowded classrooms, the need for professional development, the sharing of best practices and offering more plausible alternatives.

Mr. Smith advocated for the use of best practices, proactive interventions and the use of surveys to glean best practices. He said that alternative schools could be helpful and that the setting of boundaries is crucial. He lauded the use of the *Positive Behavior Interventions and Supports (PBIS)* in the schools and suggested that it become a framework rather than a program to be used in all schools.

Dr. Walks noted the intricacies of the problems revolving around discipline in the schools, noting the many physical problems affecting student behavior. He said, "I encourage everyone to look at this in a broad way."

The President urged the need to collect relative data and noted the problem of chronic absenteeism. He asked, "Do we collect data that would allow us to understand the concentration of absenteeism in the schools."

Mr. Buckler said that the Board adopted the *Maryland Student Records Manual* which asked school systems to produce a report on absenteeism. Mr. DeGraffenreidt asked that this discussion take place at the June Board meeting.

Mr. Buckler explained that staff is working to offer statewide discussions on absenteeism and restorative justice in schools over the next school year. He reported that more than 800 schools are participating in the PBIS program. He noted that one of the hallmarks of the PBIS Program is to teach students what good behavior looks like.

Ms. Walsh urged the need for LEAs that have higher than average suspension rates to be asked to explain what the causes and proposed solutions are for those schools. She also urged the sharing of knowledge.

Dr. Dukes suggested adding information discussed by Mr. Buckler to the Report and stated that the report should reflect that the State Board is a visible partner in the issue of school discipline. She said, "It is our responsibility to teach behavior. We are heavily invested in PBIS at the higher education level."

Mr. Smith noted that the LEA Master Plans include valuable information about what is working in the schools.

Mr. Buckler reported that the *Statewide Attendance Report* does capture attendance data and discussed a regulation that requires an intervention system to be in place after a certain number of student absences. He said, "Absences are a huge predictor of a host of problems."

The President said it would be helpful to discern between absences due to disciplinary suspensions and absences due to other reasons. Mr. Buckler said he will discuss this with staff to find out if this breakdown is available.

The President asked Ms. Kameen to work on a revision of the *Report* and offered to give her specific items to be included. He asked Mr. Buckler to follow up on the issues related to data collection. He said, "We want to be facilitators. Superintendents' meetings could accommodate these issues."

Ms. Kameen said she will provide a revision for the June Board meeting.

Ms. Staton asked, "Do we need a statement on the purposes of discipline?"

Ms. Walsh said, "We need to give principals the opportunity to feed into this issue. Are we dealing with common definitions for reporting purposes?" Mr. Buckler explained that a statewide committee revised the definitions of suspension offenses but that the definitions need to be revisited and fine-tuned. He urged Board members to participate in these revisions. He said, "They need to be far more precise."

In response to a question by Ms. Sidhu, Mr. Buckler said he will provide the Board with a breakdown of schools that participate in PBIS and also those that have character education programs.

PROGRESS REPORT ON PROPOSED AMENDMENTS TO CERTIFICATION REGULATIONS

Dr. Sadusky invited Jean Satterfield, Assistant State Superintendent, Division of Certification and Accreditation, to provide an update on the *Professional Standards and Teacher Education Board* (PSTEB) action related to proposed amendment to certification regulations.

Ms. Satterfield explained that following a Joint Conference Committee meeting between representatives of PSTEB and the State Board, it was agreed that the Advanced Professional Certificate (APC) should remain a requirement and that another option for achieving the APC would be demonstrated teacher effectiveness based on student achievement which would not require coursework. She noted that PSTEB will discuss some concerns at its June 7th meeting.

Ms. Walsh expressed concern for providing support for teachers and encouraged that more flexibility be provided to teachers who have more than five years of teaching experience. Ms. Satterfield noted that accredited job embedded professional development is being proposed.

SUPERINTENDENT'S REPORT

Dr. Sadusky reported on the following items:

1. He reported that the Department is in transition at this time and that the new Superintendent and her chief of staff, Lisa Bishop, will be visiting next week.
2. He reported on the Parent Involvement Awards Ceremony held last week noting that the resumes of nominees were incredible.
3. Dr. Sadusky said that the building was recently rededicated and noted that it is now on the Historical Register.

BOARD MEMBER UPDATES

Ms. Diaz said she, along with several other Board members, visited the SEED School classrooms and residences and was impressed with their advancements. She noted that the school is under major reconstruction.

Ms. Sidhu reported that she attended a health briefing in Annapolis on education services and visited schools in three counties. She noted that she was very impressed with the technology programs in the schools.

Mr. Smith reported that he visited a Blue Ribbon School in Prince George's County describing it as a great experience.

Dr. Finan reported on the last meeting of the Maryland Council on Educator Effectiveness (MCEE) until November 2012 noting that the Council approved its final Report to the Governor. She thanked Dr. Sadusky for his leadership of the Council. She also reported that she attended a meeting in Seattle of a National Educator Effectiveness Council. She said it was a sharing of best practices and that she felt that Maryland is ahead of the curve. Dr. Finan said that the National Teacher of the Year, Michelle Shearer, a Maryland teacher, spoke at the event and had a significant impact on the audience. She noted her pride that this representative is from Maryland and noted the expertise and experience that Ms. Shearer has to offer the education community in Maryland.

Ms. Marks reported that she attended the MASC Convention and that student delegates are advocating that participation in sports replace a physical education credit requirement. She also noted that the cost of carbonated beverages exceeds the cost of bottled water in many schools in Maryland and that, in many schools; water fountains are unusable or tainted.

In response to a question by Ms. Walsh, President DeGraffenreidt said that the Board can discuss Ms. Marks' suggestions at another meeting.

EXECUTIVE SESSION

Pursuant to §10-503(a) (1) (i) & (iii) and §10-508(a) (1) & (7) of the State Government Article, Annotated Code of Maryland, and upon motion by Mr. Smith seconded by Mrs. Sidhu, and with unanimous agreement, the Maryland State Board of Education met in closed session on Tuesday, May 22, 2012, in Conference Room 1, 8th Floor, at the Nancy S. Grasmick State Education Building. All board members were present except James Gates and Sayed Naved. In attendance were Dr. Bernard Sadusky, Interim State Superintendent; Steve Brooks, Deputy State Superintendent for Finance; Dr. John Smeallie, Deputy State Superintendent for Administration; and Tony South, Executive Director to the State Board. Assistant Attorney General, Elizabeth M. Kameen, and Tawny Holmes, law clerk, were also present. The Executive Session commenced at 10:10 a.m. (In favor – 10)

The Board deliberated four cases. They will be published at a later date.

- *Mr. and Mrs. Abu Badru v. Howard County Board of Education* – residency
- *Baltimore City Board of School Commissioners* – OCLA Process – Petition for Declaratory Ruling
- *Joseph Gwin v. Baltimore City Board of School Commissioners* – teacher termination
- *Nicholas Moon v. Somerset County Board of Education* – award of bus contract

The State Board approved two Opinions and three Orders for publication.

- *Janis Sartucci, et al. v. Montgomery County Board of Education* – easements – Opinion No. 12-15
- *Daniel Townsend v. Prince George's County Board of Education* – employment status – Opinion No. 12-16

- *Karima G. v. Baltimore County Board of Education* – resignation or not – Order No. OR12-08
- *Robin Shaffer v. Calvert County Board of Education* – employee termination – Order No. OR12-09
- *Syed Abdul J. v. Anne Arundel County Board of Education* – admission to kindergarten – Order No. OR12-10

Ms. Kameen explained the response to the Open Meetings Act Complaint.

As an internal management issue, the Board finalized membership of the committee to review applications for membership on the Baltimore City Board of School Commissioners.

The Executive Session ended at 11:15 a.m.

RECONVENE

The meeting reconvened at 11:20 a.m.

TEACHERS OF THE YEAR RECOGNITION

The Superintendent introduced Dr. Darla Strouse, Executive Director, Partnerships & Development, to provide background information and introduce Maryland's 2012-2013 Teachers of the Year (TOY).

Dr. Strouse thanked all of the people who accompanied the twenty-four Teachers of the Year and noted that the TOYs represent all areas in the teaching field. She recognized the current National TOY, Michelle Shearer, and the current Maryland TOY, Joshua Parker.

Dr. Sadusky introduced each teacher by county and called on them to come forward to receive a plaque and recognition. A list of names of the Teachers of the Year is attached to and made a part of these minutes.

Dr. Strouse thanked the Board for showing its respect to these excellent representatives and said, "Superintendents have been amazing in this program." She noted that every winner will receive a monetary award and continuing education credits. She invited Board Members to join with the teachers and their supporters at the luncheon scheduled to be held following the recognition.

LUNCH BREAK AND RECONVENE

The meeting broke for lunch at Noon and reconvened at 1:45 p.m.

ALTERNATIVE GOVERNANCE PROPOSALS

The Superintendent introduced Teresa Knott, Supervising Coordinator, School Performance, to provide background on the reviews that were conducted on seven schools.

Ms. Knott provided a summary report on Alternative Governance (AG) staffing patterns for schools replacing personnel. She said that the data was collected from eight LEAs and 58 schools. She explained that it takes approximately eighteen months to bring in a Charter school or to establish an alternative education program.

Ms. Knott reviewed the report which included a background information analysis of the total number of schools, the principals and other administrative staff, and instructional staff in core tested MSA or HSA content areas, other classroom teachers, and student services staff changes in all of the schools.

She explained that although not making *Annual Yearly Progress (AYP)*, the schools have made significant gains in student achievement. She noted that special education schools are still struggling with the requirements of the *No Child Left Behind Act (NCLB)*. Ms. Knott reported that all of the AG plans have been approved by the local boards of education and the unions.

In response to a question by Dr. Dukes, Ms. Knott said that option 1 refers to replacing of all or most employees who are relevant to not making AYP. Dr. Dukes suggested that this caveat be made more clear in future reports.

In response to a question by Ms. Diaz, Ms. Knott said that besides replacing staff, schools need to look at what is keeping the school from making AYP. She said, "The reforms are bottom up" and stressed the need for professional development as well.

In response to a question by Ms. Walsh, Ms. Knott said that principals receive training to document steps taken to mitigate an ineffective teacher. Ms. Walsh suggested an analysis of schools that are making great gains as well as schools that are not seeing progress to determine what areas need to be adjusted.

Cecil County Public Schools (CCPS)

Ms. Knott introduced Dr. D'Ette Devine, Superintendent of Cecil County Public Schools; Dr. Carolyn Teigland, Associate Superintendent for Educational Services; and, Elizabeth Cronin, Principal of Elkton Middle School, to address the AG proposal for Elkton Middle School.

Dr. Devine provided CCPS's mission and philosophical framework and discussed the demographics at Elkton Middle School. She discussed the reforms taking place at the school and the progress made in MSA Math and Reading in the 2011-2012 school year.

In response to a question by Ms. Staton about targeted interventions, Dr. Devine said that if a student does not understand a concept, the teacher provides instruction in a different way to make sure that the student learns what is being taught. She said, "We are doing a lot of training with teachers to have them understand the concept of differentiation."

Mr. Smith commended the presenters for their effective use of resources by assigning four coaches to the schools.

Upon motion by Mr. Smith, seconded by Ms. Diaz, and with unanimous agreement, the Board approved the AG proposal for Elkton Middle School. (In Favor – 10)

Baltimore County Public Schools (BCPS)

Ms. Knott introduced Dr. Joe Hairston, Superintendent, BCPS; Dr. Edward Newsome, Assistant Superintendent; and, Mrs. Verletta White, Assistant Superintendent, to address the AG Plans for Deep Creek Middle School, Dundalk Middle School, White Oak School and Windsor Mill Middle School.

Dr. Hairston introduced the principals of each school. He discussed the school system's *Blueprint for Progress* and the demographics of the Baltimore County Public Schools noting that they have had twelve consecutive years of academic growth. He reported that three district schools have exited school improvement after implementing AG plans. Dr. Hairston provided demographics for each of the schools as well as data on AYP for each school. He said that the school district has made a two-year commitment to providing additional resources and ongoing support for these schools.

In response to a question by Mr. Smith, Dr. Hairston said that the feeder schools are faring better than the four schools being discussed. Dr. Newsome said that the principals of each school are meeting with the feeder school principals to work together and gather best practices.

Dr. Hairston noted that White Oak School exclusively serves special education students with complex learning needs and has a 95 percent or higher mobility rate because of Individual Educational Program (IEP) placements. He said staff needs to balance student therapeutic needs with educational needs.

Upon motion by Dr. Dukes, seconded by Dr. Finan, and with unanimous agreement, the Board approved the AG proposal for four schools in Baltimore County. (In Favor – 10)

Montgomery County Public Schools (MCPS)

Ms. Knott introduced Dr. Joshua Starr, Superintendent, MCPS, and Dr. Darryl Williams, Community Superintendent, to review the AG proposals for Forest Oak Middle School and Neelsville Middle School.

Dr. Starr introduced MCPS Board Members and the principals of the two schools. He noted that the Board approved the AG plans for both schools.

Dr. Williams provided demographic information and AYP for all grades in reading and mathematics for the 2011-2012 school year. He discussed the root cause data sources, the student and stakeholder focus and the program proposals for each school. Dr. Williams

discussed the support, including monitoring and evaluation, that is to be provided to each school as well.

In response to a question by Ms. Staton, Dr. Starr said that the *Advancement Via Individual Determination (AVID)* program is new to middle school and is needed in every school.

In response to a question by Ms. Staton about the stakeholder surveys that were conducted, Dr. Williams said the surveys were part of the focus on engaging parents in the process. He noted that they are going to streamline the survey.

In response to a question by Ms. Diaz about the *Professional Learning Communities Institute*, Dr. Williams said that all teachers were provided this training.

Upon motion by Mr. Smith, seconded by Ms. Diaz, and with unanimous agreement, the Board approved the AG proposals for Forest Oak and Neelsville Middle Schools. (In Favor – 10)

PUBLIC COMMENT

Mr. DeGraffenreidt explained procedures by which the Board hears public comments. The following persons presented comments:

- Tom Hearn – Concussions in high school football and other sports
- Dr. Judith Docca (Mont. County BOE) – Activities & progress for the Maryland Association of Boards of Education Black and Hispanic Caucus

OPINIONS

Ms. Kameen announced the following Opinions:

- 12-15 *Janis Sartucci, et. al. v. Montgomery County Board of Education* – easements (dismissed appeal for lack of standing and affirmed the local board's decision)
- 12-16 *Daniel Townsend v. Prince George's County Board of Education* – employment status (affirmed the local board's decision)

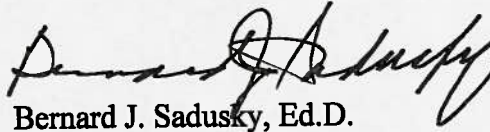
Ms. Kameen announced the following Orders:

- OR12-08 *Karima G. v. Baltimore County Board of Education* – residency (dismissed as moot)
- OR12-09 *Robin Schaffer v. Calvert County Board of Education* – (denied the local board's Motion to Dismiss)
- OR12-10 *Sayed Abdul J. v. Anne Arundel County Board of Education* – (Appeal dismissed as moot)

ADJOURNMENT

With no further business before the Board, the meeting adjourned at 3:00 p.m.

Respectfully submitted,



Bernard J. Sadusky, Ed.D.
Interim Secretary/Treasurer

Date: *June 26, 2012*

MARYLAND STATE BOARD OF EDUCATION

CLOSED SESSION

On this 22nd day of May 2012, at the hour of 10:40 am/pm, the Members of the State Board of Education voted as follows to meet in closed session:

Motion made by: S. R.

Seconded by: M. S. S. S.

In Favor: All Opposed: _____ Member(s) Opposed: _____

The meeting was closed under authority of §10-503 (a) (1) (I) and §10-508 (a) of the State Government Article of the Annotated Code of Maryland for the following reason(s): (check all which apply)

- (1) To discuss: (I) the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; or (ii) any other personnel matter that affects one or more specific individuals.
- (2) To protect the privacy or reputation of individuals with respect to a matter that is not related to public business.
- (3) To consider the acquisition of real property for a public purpose and matters directly related thereto.
- (4) To consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State.
- (5) To consider the investment of public funds.
- (6) To consider the marketing of public securities.
- (7) To consult with counsel to obtain legal advice.
- (8) To consult with staff, consultants, or other individuals about pending or potential litigation.
- (9) To conduct collective bargaining negotiations or consider matters that relate to the negotiations.
- (10) To discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including: (I) the deployment of fire and police services and staff; and (ii) the development and implementation of emergency plans.
- (11) To prepare, administer, or grade a scholastic, licensing, or qualifying examination.
- (12) To conduct or discuss an investigative proceeding on actual or possible criminal conduct.
- (13) To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter.
- (14) Before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process.

The topics to be addressed during this closed session include the following:

1. Discuss 4 legal appeals.
2. Review 1 draft order.
3. Review 2 draft opinions.
4. Receive advice of counsel on an issue confronting the Board.
5. Discuss 1 internal Board management matter.


President

**MARYLAND STATE DEPARTMENT OF EDUCATION
PERSONNEL APPROVALS FOR THE May 22-23, 2012 BOARD MEETING**

I. Appointments Grade 19 and above:

<u>NAME</u>	<u>POSITION</u>	<u>SALARY GRADE</u>	<u>DIVISION/OFFICE</u>	<u>DATE OF APPOINTMENT</u>
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None

II. Appointments Grade 18 and below:

<u>NAME</u>	<u>POSITION</u>	<u>SALARY GRADE</u>	<u>DIVISION/OFFICE</u>	<u>DATE OF APPOINTMENT</u>
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Bozarth, Rebecca S.

Child Care Licensing Specialist Trainee

13

Early Childhood Development, Office of
Child Care – Region XIII

05/30/2012

Bruns, Abbygail G.

Child Care Licensing Specialist Trainee

13

Early Childhood Development, Office of
Child Care – Region XI

05/30/2012

Johnson, Kannell K.

Child Care Licensing Specialist Trainee

13

Early Childhood Development, Office of
Child Care – Region I

05/30/2012

Rossi, Sandra L.

Child Care Licensing Specialist Trainee

13

Early Childhood Development, Office of
Child Care – Region XI

05/30/2012

Rotenberg, Rachel B.

Child Care Licensing Specialist Trainee

13

Early Childhood Development, Office of
Child Care – Region III

05/30/2012

Urban, Sarah L.

Child Care Licensing Specialist Trainee

13

Early Childhood Development, Office of
Child Care – Region XI

05/30/2012

III. Other Actions:

<u>NAME</u>	<u>POSITION</u>	<u>SALARY GRADE</u>	<u>DIVISION/OFFICE</u>	<u>DATE OF APPOINTMENT</u>
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None

Revised 5/21/ 2012

**MARYLAND STATE DEPARTMENT OF EDUCATION
PERSONNEL APPROVALS FOR THE May 22, 2012 BOARD MEETING**

I. Appointments Grade 19 and above:

<u>NAME</u>	<u>POSITION</u>	<u>SALARY GRADE</u>	<u>DIVISION/OFFICE</u>	<u>DATE OF APPOINTMENT</u>
Bishop, Lisa K.	Program Manager Senior III	25	Office of the State Superintendent	TBD*

*Subject to approval from the Maryland Department of Budget and Management

II. Appointments Grade 18 and below:

<u>NAME</u>	<u>POSITION</u>	<u>SALARY GRADE</u>	<u>DIVISION/OFFICE</u>	<u>DATE OF APPOINTMENT</u>
None				

III. Other Actions:

<u>NAME</u>	<u>POSITION</u>	<u>SALARY GRADE</u>	<u>DIVISION/OFFICE</u>	<u>DATE OF APPOINTMENT</u>
None				



Bernard J. Sadusky, Ed.D.
Interim State Superintendent of Schools

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May 22, 2012

BOARD LIST

The following professional appointment is submitted for approval by the State Board of Education:

Name: Lisa K. Bishop
Position: Program Manager Senior III
Division: Office of the State Superintendent
Salary Grade: 25(\$73,341 - \$117,751)
Effective Date: TBD

JOB REQUIREMENTS:

Education:

A Master's Degree or 36 hours of post baccalaureate coursework in Education or Education Administration/Supervision.

Experience:

Six years experience in Education Administration.

DESCRIPTION:

This is a professional position that provides leadership, guidance, and coordination for major statewide initiatives including strategic planning. Coordinates the activities of the MSDE divisions to facilitate effective system operations. Serves as a liaison between MSDE, and the Local Superintendents of Schools and the various constituencies.

Lisa K. Bishop
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Qualifications:

The Broad Center for the Management of School Systems (Los Angeles, California) expected May 2012 – Master of Education, Educational Leadership

Loyola College of Maryland (Baltimore, Maryland) 2008 – Master of Business Administration

James Madison University (Harrisonburg, Virginia) 1997 – Bachelor's Degree in Public Administration

Experience:

Delaware Department of Education (Dover, Delaware)

2010 - Present: Special Assistant to the Secretary of Education

Fund for Educational Excellence (Baltimore, Maryland)

2004 – 2010: Director of Programs, Consultant, Senior Program Officer/Manager

Communities In Schools National Office (Alexandria, Virginia)

2003 – 2004: Operations Manager/Special Assistant

State Maryland Executive Branch (Baltimore, Maryland)

1999 – 2003: Deputy Director, Governor's Office on Service and Volunteerism
Policy Advisor, Office of the Lieutenant Governor Kathleen Kennedy Townsend (concurrent appointment)
Youth Development Specialist, Governor's Office on Service and Volunteerism (concurrent appointment)

University of Maryland, James MacGregor Burns Academy of Leadership (College Park, Maryland)

1998 – 1999: Volunteer In Service to America (VISTA) Member

EMPLOYMENT STATUS:

New Hire